Akram Shaikh

A/3, 602, Gulsan park society,

Sayyad pura,

Surat.

Date :

To

The HR Manager,

Abc company.

Subject: Thanking letter for job opportunity

Respected sir/madam

I got my order as a working professional in Abc company. I want to thank you and feel immense pleasure and excitement to work with this company. I am assuring you that i will work hard and fulfill the goals of the company.

Thanking  you

Yours faithfully

Akram shaikh